

**Park United Methodist Church**  
***Church Council Minutes***  
**January 17, 2018**

**Members Present:** Kerry Beebe, Chris Velasco, Abbey Neptune, Carol Tower, Jon Weston, Bob Weston, Carl Jacobi, Twila Ehrich-Belton, Heather Aanes, Pastor Phil Strom, Pastor Dan Doughty, Roxi Grimsley, and Brock Reynolds

**Members Absent:** n/a

Roxi brought the meeting to order at 6:30 p.m.

Pastor Phil began the meeting with prayer.

**Agenda:** Stood as presented.

**Celebrations:** Time with family, good staff for the upcoming tax season, future time with extended family, healthy family, return to work, good fishing with family, the end of remodeling the kitchen, outdoor activities with good weather, end in sight for chemotherapy, and vacation time with family.

**Minutes:** The minutes of December 20, 2018, were posted to Slack earlier and approved as presented.

**Council Formation 2019-2020:** At the July 2019 Council meeting, the current Council will elect a Vice Chair and a Secretary, noting that Roxi has agreed to continue at Chair until the end of her term of 6/30/20. Other Committee chairs; i.e. Trustee and SPRC were discussed.

**Monthly Monitoring of 2019 Budget:** Jon said that as we are only a few days/weeks into the year, there's not much monitoring to be done. He shared that year-end giving did allow us to pay apportionments from the General Fund and we did not need to access the designated funds. While the 2018 year-end ended below budget, it ended up better than expected.

Going forward total “giving” will be a single item noted in the budget; hopefully, in 2019 with the Stewardship Campaign, the pledge cards will provide a basis for the next year’s budget.

**Family Ministries Council:** Roxi provided an update on the team’s recent meeting. The group will take over the Easter breakfast as well as many plans were already made for Vacation Bible School for Summer 2019. Both Pastor Dan and Roxi are very excited about the members of the team and feel they will be a great asset moving forward. The group adopted a Lenten plan that will attract young families.

**Building Rules:** Bob provided the document prior to the meeting. Pastor Dan and Bob will be meeting with the leader of the Montessori School to be sure they are onboard with the document. Bob confirmed that church staff has reviewed the document and are in agreement with the document. In addition to the written document, we will clarify with Montessori which rooms they are able to use.

The Council came to an agreement to accept the Building Rules as presented.

**Preparation of the Incoming Pastor:** Pastor Dan acknowledged Twila’s forethought in asking the needs of the incoming pastor; i.e., computer needs, etc. He said we need to do this for the incoming pastor – specifically with regard to office space. The co-working space worked for the previous Pastor and the Director of Discipleship; however, the Council needs to address the future working space for the incoming pastor and current staff.

The future needs to be addressed immediately – the current desk and chair need to be replaced, as well as visitor chairs and bookshelves. A window needs to be installed in the door for the Pastor’s Office; however, that can be accommodated by either leaving the door open or “cracked” when the Pastor is meeting with individuals.

The Council discussed where Josh should be officed. No decision was made at this time.

**Report of the SPRC:** Another walk-through occurred at the Parsonage, at the request of the District Superintendent. Kerry, Bob, Pastors Dan and Phil performed the walk-through and a list will be created as to what needs to be repaired/replaced prior to the arrival of the new pastor.

Setting up the retirement for qualified staff is in process.

Kerry reported he met with Josh and shared the content of their meeting. Josh shared that he is resigning his position effective March 1, 2019. Josh will write a letter to the congregation sharing the news of his departure. The Council regrettably accepted Josh's resignation. At this time, the position will not be filled as written. There are several projects that Josh is handling that need to be transitioned to other individuals within the congregation.

**Creation of Budget Team:** The Council discussed the need to create a focused team to determine how the budget deficit can be filled and how to communicate the financial situation to the congregation. The focus of the team would be for a six-month ending the end of July. Kerry, Chris, and Jon will be on the team. An additional member will be asked to join the team.

**Open Discussion:**

The Council discussed having a recognition of Josh's service prior to his departure. February 24 will be the date for Josh's farewell reception.

Bob shared he received a call from the Memorial Committee and they are looking to install a handicapped door at the main entrance on the west side facing the parking lot. Bob shared the estimates he received from several years ago, the Committee is aware of the cost and asked Bob to move forward.

Pastor Dan closed the meeting with prayer. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Carol Tower, Recording Secretary