

**Park United Methodist Church**  
*Church Council Minutes*  
**May 24, 2018**

**Members Present:** Twila Ehrich-Belton, Sandy Beyer, Carol Tower, Roxi Grimsley, Kathi Hefti, Jon Weston, Kerry Beebe, Joe Sparks, Bob Weston, Tom Yeager and Pastor Justin Halbersma

**Members Absent:** Brock Reynolds and Scott Gutierrez

**Guests:** n/a

**Agenda:** Stood as presented.

**Meeting to Order:** 6:36 p.m. Twila called the Council to order.

**Celebrations** – The Council shared celebrations in their lives. Those celebrations included return of warm weather, welcomed “cooler” weather, interim pastors and birthdays.

**Meeting Minutes** – The minutes of the April meeting stood as presented.

**Parsonage Rental Agreement** – The Council spent considerable time discussing options regarding the parsonage and about renting to Justin and his family. We’ve been informed from Bishop Ough and the Cabinet that it is preferred that the parsonage not be left empty. As Justin and his family are staying in the area it makes good sense to rent the parsonage to them.

Justin joined the meeting.

The Council offered and accepted by Pastor Justin for him to sign a 9-month lease, with a month-to-month lease thereafter, ending by May 31, 2019. The cost will be \$700 per month, and the family is responsible for all utilities. The \$700 rent that is received by the church will be Pastor Phil’s housing allowance.

**Pastoral Leadership Transition Update** – Pastor Don and Pastor Phil begin their interim service with Park on July 1, 2018. Towards the end of June, they will both meet with current Park staff.

Plans were made to arrange for photos to be taken of current Park attendees so they can be sent to Pastor Phil and Pastor Don to become familiar with the “faces of Park.” Regarding computers, the computer that Justin used is his personal computer; Pastor Phil has a MAC and

Pastor Don an iPad. We're fairly comfortable that our software programs used at church will work with both of these computers.

Justin is recommending we consider turning Classroom #1 into the Pastor's Office due to the pre-existing window in the door that is important for The Safe Sanctuary Policy. When the pastors meet with the church staff, we will ask them to collaboratively look at options and make a decision on their preferred office space.

There is a farewell BBQ scheduled for June 12, which includes a service at 6:30 p.m.

**June Council Meeting** – The plan is to not meet, but there may be a meeting if items arise. The July Council Meeting will be July 12, the second Thursday of the month, 5:00 – 9:00 pm. The meeting will include orientation for new Council members and regular agenda items.

**Recognition of Lili Charlier** – The SPRC is requesting some type of monetary recognition for all the Lili has done for leading music at the second service. It will be presented to her at the May 27 service. A stipend amount was determined; the necessary tax forms will be given to Lili for her to file.

**Second Service** – The decision has been made to suspend "The Table" service until September.

**Employee Tax Implications** – Justin shared that Josh is working on an advanced degree in biblical studies. He requested that SPRC research whether there would be a tax benefit to Josh if some of Josh's salary could be diverted pretax to repay him for his tuition cost. This would be of no cost to the congregation. SPRC will research this to be certain Park remains in compliance with all tax and employment law.

**Fair Booth Disbursements 2017** – Jon Weston reported that the Fair Booth Committee is recommending the following disbursement of Fair Booth funds from 2017: \$500 to Flower Steward Fund; \$1,000 church growth (advertisements, etc.); \$1,000 church mission and outreach; \$4,000 to the Reach/Renew/Rejoice commitment; \$500 to each of the four charities that are part of the monthly noisy offering. A motion was made by Kathi, seconded by Bob, to accept the Fair Committee's proposed disbursement. Motion carried unanimously.

**Loose Threads/Planning** – There are several items that will need to have attention given to them as Justin transitions out of ministry. Some of them include:

- A website design team to work with Joelle Anderson. Kathi Hefti expressed interest in being on this team. A request for more members to the team will be put in the Communication Card request.
- Creation of a music team. With the departure of the choir director and organist, the need for the team is critical. A request for members of the team will be put in the Communication Card request.

- Clean out garage. Tom Yeager expressed an interest in heading this up. He will gather others as needed.
- The situation of the Montessori rent was discussed; as they are using more parts of the building than what is in their lease. Bob will get Jon the newest copy of the lease for Jon's review.
- The parish nurse shared with the Council there may be funds through a grant to purchase and install handicapped accessible doors. Twila and Roxi will spearhead this project.
- Currently there is no VBS Coordinator. A request for volunteers will be part of the Communication Card.
- Brock Reynolds is taking over the church signage project.
- Alarm reporting needs to be revised. The order is: Bob Weston, Brock Reynolds, Roxi Grimsley.
- A request will be sent out to those individuals who are known to have keys to church.
- A "hosting committee" needs to be created.

**Reports** – The reports were submitted to the Council prior to the meeting. There were no questions.

Twila closed the meeting with prayer. A motion was made by Jon, seconded by Roxi, to adjourn. The meeting was adjourned at 7:52 p.m.

Respectfully submitted, Carol Tower, Recording Secretary.